

**UNDERGRADUATE STUDENT PETITION**  
Department of Chemical and Biological Engineering  
Iowa State University

**General Statement:** The curriculum requirements for the baccalaureate degree in ChE are described in the Iowa State University Catalog with details provided in the ChE Undergraduate Student Booklet. This petition form is designed to serve as a record of official approval for any activities in a student's Program of Study (POS) that deviate from what is officially accepted. This petition may also serve as a mechanism to obtain approval for new courses or curriculum changes that appear as a result of catalog updates. In rare cases, a change or substitution to the officially approved curriculum requirements could be proposed with this form.

**Instructions:** Students desiring to submit a petition form should fill out the items listed below. In particular, a detailed explanation for the proposed change must be provided with a copy of any necessary supporting information. All requests must be discussed with your Academic Adviser and their signature obtained. Your Adviser will then forward the petition to our CBE Curriculum Committee for consideration.

1. Student Name: \_\_\_\_\_

2. Student E-mail: \_\_\_\_\_

3. Projected Graduation Date: \_\_\_\_\_

4. Catalog: '09–11   
'11–12   
'12–13   
'13–14   
'14–15   
'15–16   
'16–17

5. Please **attach** a separate, typed supporting document stating:

- Student Name
- **In the first sentence of the petition,** indicate specifically what is being requested.
- Explain the details of your request in the following paragraph(s)
- Attach any necessary supporting documentation

6. Advisor's Signature: \_\_\_\_\_ Support  Do not support

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**FOR COMMITTEE USE ONLY:**

- a. Date approved: \_\_\_\_\_ CC Chair Signature: \_\_\_\_\_
- b. Date denied: \_\_\_\_\_ CC Chair Signature: \_\_\_\_\_
- c. Date returned to student with request for additional information: \_\_\_\_\_

Comments: