**Preliminary or Final Oral Examination with Committee Member**

**at a Distance** Graduate College • Iowa State University • 1137 Pearson

***An oral may be convened with a committee member participating at a distance, if the distance participation is agreeable to all committee members and the distance committee member fully participates for the duration of the oral. Deliver to the attention of: Joyce Meier jmmeier@mail.iastate.edu***

**Please Type or Print Clearly**

# I. Student Information

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Name: |       |       |       |       |
|  Last First M.I. ISU ID |
| Department(s): |       | Major(s): |       |
| Degree: |       | Date of Oral: |       |
|  | (please specify) |  |  |

# II. Preliminary Oral or Final Oral Examination

The distance committee member who will be at a distance must notify the Graduate College in **advance** of the examination. A **Request for Preliminary or Final** **Oral** examination form is still required to be submitted by the appropriate time frame before the date of the oral.

# III. Required Information

|  |  |
| --- | --- |
| Reason for participating by distance: |       |
|  |
|  |
| I request permission to participate by: |
| [ ]  Video Conference |
| [ ]  Teleconference­­ |
| [ ]  Other: |       |
|  |  |
| The following committee member has agreed to sign the report form on my behalf: |
|       |
|  |
| Distance Committee |  |  |  |
| Member: |       | Date: |       |
|  | (Typed and Signed) |  |  |

# IV. Graduate College Response

|  |  |  |
| --- | --- | --- |
| Distance Oral: | [ ]  Approved­­­­­­­­­­[ ]  Denied |  |
|  |  | (for the Graduate College) |  | (date) |
| Comment: |  |

|  |  |
| --- | --- |
|  For office use only |  |
| Copies: | [ ]  Department  | [ ]  Co-department  | [ ]  Interdepartmental Major  | [ ]  SR |